

**EKITI STATE COLLEGE OF
HEALTH SCIENCES AND
TECHNOLOGY LAW, 2019.**

NO. 16 OF 2019

EKITI STATE OF NIGERIA

**EKITI STATE COLLEGE OF HEALTH SCIENCES AND
TECHNOLOGY LAW, 2019.**

ARRANGEMENT OF SECTIONS

SECTIONS.

PART I

ESTABLISHMENT, INCORPORATION AND FUNCTIONS OF THE COLLEGE.

1. Establishment and Incorporation of the College.
2. Objectives of the College.
3. Functions of the College.
4. Visitor to the College.

PART II

ESTABLISHMENT OF THE GOVERNING COUNCIL AND COMMITTEES.

5. Establishment of the Governing Council and Committees.
6. Composition of the Council.
7. Tenure.
8. Function of the Governing Council.
9. Powers of the Council.
10. Committees of Council.
11. Management Committee.
12. The Academic Board Committee.
13. Finance and General Purpose Committee.
14. Disciplinary Committee.
15. Congregation.

PART III

OFFICERS OF THE COLLEGE.

16. Chairman of the Governing Council.
17. The Provost.
18. The Deputy Provost.
19. The Registrar.
20. The Bursar.
21. The College Librarian.
22. Director of Works.
23. Director of Medical Services.

24. Director of Academic Planning.
25. Dean of Schools.
26. Heads of Department.

PART IV

MISCELLANEOUS PROVISIONS.

27. Convocation.
28. General funds of the College.
29. Procurement regulation.
30. Bank Account.
31. Regulation of the fund.
32. Signatories to the College Bank Account.
33. Common seal.
34. Savings.
35. Power to make regulations.
36. Repeal
37. Citation.

SCHEDULE.

Schedule I

Schedule II

Schedule III

A LAW TO REPEAL THE EKITI STATE COLLEGE OF HEALTH SCIENCES AND TECHNOLOGY LAW, NO. 3 OF 2010 AND ENACT A LAW TO PROVIDE FOR THE ESTABLISHMENT OF EKITI STATE COLLEGE OF HEALTH SCIENCES AND TECHNOLOGY, THE COMPOSITION. AND FUNCTIONS OF THE GOVERNING COUNCIL AND OTHER MATTERS CONNECTED THEREWITH.

NO. 16 OF 2019

EKITI STATE OF NIGERIA.

Commencement []

ENACTED BY THE EKITI STATE HOUSE OF ASSEMBLY as follows:

PART I

ESTABLISHMENT, INCORPORATION AND FUNCTIONS OF THE COLLEGE.

Establishment of the College.

1. (1) There is hereby established the Ekiti State College of Health Sciences and Technology, Ijero Ekiti.
- (2) The College shall consist of schools specified in Schedule (1) of this Law and such other schools as may from time to time be determined and Established by the Governing Council of the College.
- (3) The College shall be a body corporate with perpetual succession and a common seal with power to sue and be sued in its corporate name, to acquire, hold and dispose of movable and immovable property for the purpose of its functions.

Objectives of the College.

2. The objectives of the College shall include:
 - (1) to provide facilities for learning and to give instructions and trainings in such branches of knowledge as the College may desire to foster; and in so doing, to enable students to have educational training in Health related and Technology Disciplines;
 - (2) to stimulate particularly through teaching and research interest in and appreciation of Health care services, Education and Technology;
 - (3) to arrange conferences, seminars, and study groups related to fields of learning in subsection (a) and (b) of this Section;

(4) to undertake such other functions and activities as in the opinion of the Council may serve to promote the objectives of the College.

Functions of the College.

3. The College shall be both teaching and examining body and shall perform the following functions:

- (1) to establish such Departments or Extra – moral sections or other Units of learning and research within the College as the College may from time to time deem necessary or desirable subject to the approval of the Council;
- (2) to admit students and register same with the appropriate Departments or Units for the purpose of undergoing appropriate trainings on courses of study;
- (3) to issue necessary examination results and certificates after the successful completion of the courses of study;
- (4) to award medals and prizes and any other forms of awards in accordance with objects of the College;
- (5) to prescribe from time to time the condition under which persons shall be admitted to the College to continue in such courses of study or training;
- (6) subject to what the College shall deem to be good cause, to withdraw or deprive a person of any Diploma, Certificate, Scholarship, Studentship, Bursary, Medal, Prize or Award whatsoever granted to or conferred on him by the College;
- (7) to accept the examinations passed and periods of study spent by students of the College at other Institutions of learning as equivalent to such examinations and periods of study in the College as the College may determine, and to withdraw such acceptance at any time;
- (8) to affiliate the College, Departments or Units thereof to any University whenever the need arises;
- (9) to undertake printing, publishing and book selling;
- (10) to accept gifts, legacies and donations in the overall interest and development of the College, but without obligation to accept the

same for a particular purpose unless the College approves the terms and conditions attaching thereto;

- (11) to enter into contracts, establish trisects, solely or jointly with any other Authority or Institution and to employ and act through agents;
- (12) to erect, provide, equip and maintain libraries, laboratories, lecture halls, refectories, sport grounds, and other building or things necessary or suitable or convenient for the fulfillment of any of the objects of the College;
- (13) subject to the approval of the Governing Council to serve, on partnership basis, as a study centre, or outreach centre for any University for the running of Degree programmes in consonance with the objects in Section 2 .

Visitor to the College.

4. (1) The Governor of Ekiti State shall be the Visitor to the College.
- (2) The Visitor shall not less than once in every four years conduct a visitation to the College or appoint a Visitation Panel, consisting of not less than five experts to conduct a visitation:
 - (a) for the purpose of evaluating the academic and administrative performance of the College; and
 - (b) for such other purposes or in respect of any other affairs of the College as the Visitor may deem fit.

PART II

ESTABLISHMENT OF THE GOVERNING COUNCIL AND COMMITTEES.

Establishment of the Governing Council.

5. (1) There is hereby established for the College of Health Sciences and Technology, Ijero-Ekiti a Council to be known as “The Governing Council”.
- (2) The Council shall be the Governing Authority of the College and shall have the Custody, control and disposition of all properties and finances of the College.

- (3) In the absence of the Council, the Ministry of Education through the Commissioner for Education shall perform the functions of the Council.

Composition of the Council.

6. (1) The Governing Council shall be composed of the Chairman who shall be appointed by the Governor of the State and the following members;
- (a) Two members of the public who must come from the Senatorial Districts other than that of the Council Chairman to be appointed by the Visitor;
 - (b) The Provost of the College;
 - (c) Two representatives of the Congregation (one academic and one non-academic staff) to be elected on the floor of the Congregation;
 - (d) One Academic Staff to be elected on the floor of the Academic Board;
 - (e) One Representative of ALGON;
 - (f) One Representative of the Ministry of Health (who shall be the Permanent Secretary or an Officer to be nominated by the Commissioner for Health and not below the rank of a Director);
 - (g) One Representative of the Hospital Management Board (who shall be the Permanent Secretary or an Officer not below the rank of a Director);
 - (h) One Representative of the Ministry of Environment (who shall be the Permanent Secretary or an Officer to be nominated by the Commissioner for Environment and officer not below the rank of a Director);
 - (i) One Representative of the Ministry of Education (who shall be the Permanent Secretary or an Officer not below the rank of a Director to be nominated by the Commissioner for Education;
 - (j) One Representative of the Ministry of Finance (who shall be the Permanent Secretary or an Officer to be nominated by the Commissioner for Finance and not below the rank of a Director);

- (k) One Representative from the office of the SSG (Political and Economic Affairs Department) who shall be the Permanent Secretary or an Officer to be nominated by the Secretary to the State Government and not below the rank of a Director;
 - (l) Representative of the Primary Health Care Development Agency (who shall be the Executive Secretary or an Officer to be nominated by the Chairman of the Agency and not below the rank of a Director);
 - (m) one Member of the host community to be nominated by the Governor;
 - (n) Registrar of the College.
- (2) (1) The Registrar shall serve as the Secretary to the Council.
- (2) In the absence of the Registrar, the Chairman of the Council may in consultation with the Provost appoint a suitable member of the Administrative staff (not below the rank of a Deputy Registrar) to act as Secretary for any particular meeting of the Council.
- (3) The Chairman and other members of the Council shall be people of high repute, matured, good administrative experience and relevant academic/ professional qualifications.
- (4) The Chairman and any member of the Council other than an ex-officio member shall:
- (a) Be paid out of money at the disposal of the Council such remuneration and allowances in accordance with the scale approved in that behalf by the Governor.
 - (b) The Chairman and other members shall hold office on part time basis and or on a Non-Executive basis.
 - (c) The office of a member of the Council shall become vacant if:
 - (i) He resigns his office by notice in writing addressed to the Governor;
 - (ii) The period of his appointment has expired;
 - (iii) There is resolution passed by the Council declaring;

- (1) that he has become incapable by reason of mental or bodily infirmity; or
- (2) that he has become unfit for membership of the Council by reason that he has an interest in a contract entered into by the Council and has not disclosed that fact, or
- (3) that he has been absent from three consecutive meetings of the Council without the leave of the Council; or
- (4) that he has been convicted of an offence which involves moral turpitudes; or
- (5) is unable to pay his debts or had made an arrangement with his creditors; or
- (6) is otherwise guilty of any misconduct, unable or unfit to discharge his functions as a member.

(iv) soon after the office of the member of the council has become vacant, the authority by which he was appointed shall appoint another person in his place in accordance with the provision of this Law.

Provided always that nothing in this Law shall preclude the Governor from removing member from office if in his opinion, he has a just cause to do so.

Functions of the Governing Council.

7. The Governing Council shall perform the following functions:

- (1) to govern, manage and regulate the finances and accounts by approving annual budgets, investments, property, businesses appointment of legal retainer and other persons or agents, and all other similar affairs as the Council may deem expedient;
- (2) to cause proper book of accounts to be kept for all sums of money received and expended by the College and all the assets and liabilities in such manner as shall give a true and fair view of the state of affairs of the College and explain its transactions from time to time;

- (3) to consider for approval or otherwise all Committees reports and activities;
- (4) to formulate policies for the day to day running of the College;
- (5) to enter into, vary, perform and cancel contracts on behalf of the College;
- (6) to determine, in consultation with the Academic Committees of the College, all College fees;
- (7) to establish after considering the recommendations of Academic Committees in that behalf, Departments and Units; and to prescribe their organization, constitution and functions; and to modify or revise same;
- (8) to authorize the employment of Academic and Non-academic and other staff in the College whenever the need arises and fix or regulate their salaries, and prescribe the Condition of Service of same as applicable to academic and non – academic staff in Nigeria’s Institutions of higher learning;
- (9) to approve all appointments, promotions, postings and discipline of all academic and non – academic staff;
- (10) to consider for approval the recommendation of the Academic Committees, all examination results, awards of Diploma, Certificates, and Prizes;
- (11) to call for report of Academic Committees on any matter relating to instruction, teaching or any other academic matter within the College;
- (12) to provide for the welfare of all persons employed in the service of the College including the payment to them of emolument, pensions or other retirement benefits and to subscribe to such benefits for such persons;
- (13) to supervise and control the residence and discipline of students; and to make arrangements for their health and general welfare;
- (14) to formulate guidelines for the operation of all the functions of Committees both academic and non – academic staff of the College;
- (15) shall submit its quarterly report of activities and programmes to the Governor through the Commissioner for Education.

- (16) shall cause the account of the College to be audited as soon as maybe after the end of each financial year or for any such period as the Council may require.
- (17) to liaise as may be required with appropriate MDAs of Government on health and education on such matters relating to academic training and service of middle level health manpower, support for tertiary education funding and academic research grants.

Powers of the Council.

8. The Council shall exercise the following powers:

- (1) appoint if need be, directly such number of employees as may in the opinion of the Council, be required to assist the Council in the discharge of any of its functions under this Law and shall have power to pay to persons so employed, such remuneration (including allowances) as the Council may determine;
- (2) determine the terms and conditions for service (including terms and conditions as to remunerations, allowances, pensions, gratuities and other benefits) of the persons employed by the Council from time to time as may be applicable to similar Institutions of the same nature;
- (3) serve as final appellate body in any decision taken by the Management against any student of the College based on the recommendation(s) of the Students' Disciplinary Committee;
- (4) to suspend the academic and other activities of the College or any part thereof for such period as the Council may deem appropriate.

Committees of Council.

9. (1) The Council shall have power to constitute Committees for the purpose of making recommendations to the Council in respect of any matter;
- (2) The following Standing Committees shall be constituted:
 - (a) Management Committee;
 - (b) Academic Board Committee;
 - (c) Finance and General Purposes Committee;
 - (d) Disciplinary Committees;
 - (e) Congregation.

Management Committee.

10. (1) The Management Committee shall consist of the following members:

- (a) The Provost;
- (b) Other Principal Officers;
- (c) Deans of Schools;
- (d) Directors;
- (e) The Head of the Audit; and
- (f) The Registrar, who shall also serve as the Secretary.

The Functions of the Management Committee.

- (2) The functions of the Management Committee shall be as follows:
- (a) to discuss issues relating to the day to day activities/ administration of the College;
 - (b) to review the activities of other Committees including the reports of Students Disciplinary Committee and all other non-statutory Committees;
 - (c) to grant approval of funds in accordance with the threshold approved for it;
 - (d) to make recommendations to the Finance and General Purpose Committee and the Governing Council;
 - (e) to carry out other such other duties as the Governing Council may direct.

The Academic Board Committee.

11. (1) The Academic Board Committee shall consist of the following members:

- (a) The Provost as the Chairman;
- (b) The Deputy Provost;
- (c) Deans of Schools;
- (d) Heads of Departments;
- (e) Directors of all Directorates;
- (f) The Registrar as Secretary

The Functions of the Academic Board.

(2) The functions of the Academic Board shall be as follows:

- (a) the Academic Board shall be responsible to develop general requirements for admissions and graduation of students in each school /department in line with the bench mark of National Board for Technical Education (NBTE) and the regulation of each relevant professional body;
- (b) to collect, analyze and approve all examination results;
- (c) to plan the College academic calendar;
- (d) to design, moderate or modify the curriculum of every course or Discipline;
- (e) to approve all examinations proposals by the Head of Department before examination date; and
- (f) to perform other duties as may be directed by the Council.

Finance and General Purposes Committee.

12. (1) The Finance and General Purposes Committee shall consist of the following members:
- (a) Chairman Governing Council as Chairman;
 - (b) One appointed Council member;
 - (c) The Provost;
 - (d) The Deputy Provost;
 - (e) The Bursar;
 - (f) The College Librarian;
 - (g) The Head of the Audit;
 - (h) One Non Academic Staff representing Congregation at the Council;
 - (i) one Academic Staff representing Academic Board at the Council; and
 - (j) The Registrar, who shall also serve as Secretary.
- (2) Six members including the Chairman and the Secretary shall form a quorum.

The Functions of the Finance and General Purpose Committee.

- (3) The functions of the Finance and General Purpose Committee shall include the following:

- (i) to recommend all contract proposals for the approval of the Council;
- (ii) to investigate all failed contracts and allegation of fraud preferred against any officer of the College, provided such an officer, if he is a member of the Finance and General Purposes Committee shall vacate the membership seat pending the determination of the investigation;
- (iii) to grant approval of funds in accordance with the threshold approved for it;
- (iv) to treat petitions relating to contract supplies;
- (v) to perform any other duties as may be assigned by the Council.

Disciplinary Committees.

13. (1) The following Disciplinary Committees shall be constituted:
- (a) **Academic Staff Disciplinary Committee:** The Academic Staff Disciplinary Committee shall consist of the following members:
 - (i) Deputy Provost as Chairman;
 - (ii) One (1) (Chief) Lecturer to be appointed by the Provost;
 - (iii) A Representative of the Legal Unit;
 - (iv) Head Personnel Unit;
 - (v) ASSUP Representative;
 - (vi) Chairman Committee of Deans; and
 - (vii) A Representative of the Registrar who shall serve as the secretary.
 - (b) **Non-Academic Staff Disciplinary Committee:** The Non-Academic Staff Disciplinary Committee shall consist of the following members:
 - (i) Registrar (who may appoint a person not less than a Deputy Registrar;
 - (ii) A representative of the affected union (SSANIP/NASU);
 - (iii) Two (2) Directors to be appointed by the Provost;
 - (iv) A representative of the Legal Unit;
 - (v) A representative from Personnel Unit; and

(vi) A secretary from the Registry;

(c) Students' Disciplinary Committee: The Students' Disciplinary Committee shall consist of the following:

- (i) Dean Students Affairs – Chairman;
- (ii) Legal Officer;
- (iii) Security Officer;
- (iv) Students' Union Representative;
- (v) Chairman, Committee of Deans;
- (vi) Two other members as may be appointed by the Provost and;
- (vii) A Secretary to the Committee to be appointed from the Registry by the Provost.
- (viii) The functions of the Disciplinary Committees are as contained in Schedule II of this Law.

Congregation.

14. (1) The Congregation shall consist of:

- (a) The Provost who shall be the Chairman;
- (b) The Deputy Provost;
- (c) The Registrar;
- (d) The Bursar;
- (e) The College Librarian;
- (f) All full-time members of the Academic Staff;
- (g) Every member of the administrative and technical staff who hold a Degree of any University or its equivalent, recognized for the purpose of this law, not being an honorary degree.

Functions of the Congregation.

(2) The functions of the Congregation shall be as follows;

- (a) to discuss and declare an opinion on any matter whatever relating to the College, including any matters referred to it by the Council or the Board;
- (b) to communicate directly with the Council or the Board on any matter affecting the College;
- (c) to receive information from time to time on the state of the College from the Provost;
- (d) to elect two member of Congregation (one academic and one nonacademic) to the Council;

- (3) Procedure for election of members of Congregation to the Council shall be as prescribed by law and regulations respectively.
- (4) There shall be at least two meetings of Congregation during each academic year
- (5) Two third of the Congregation shall form a quorum.
- (6) A certificate signed by the Provost specifying;
 - (i) The total number of members of Congregation for the purpose of any particular meeting of Congregation; or
 - (ii) The names of the persons, who are members of Congregation for the time being or during any particular period, shall be conclusive evidence of that total number or of the names of those persons, as the case may be.
- (7) Subject to the provisions of this Law, the Congregation may regulate its own procedure;
- (8) The congress shall from time to time designate one of its members to serve as secretary to the Congregation;
- (9) The meeting of Congregation shall be part of the statutory meetings of the College which shall be contained in the College calendar for each session.

PART III

OFFICERS OF THE COLLEGE.

Chairman of the Governing Council.

15. The Chairman of the Governing Council shall be the Head of the College and shall in relation to the College take precedence before all other members thereof; and when he is present he shall preside over all meetings of convocation, meetings of the Council and other assemblies of the College.

The Provost.

16. (1) There shall be for the College a Provost who shall be the Principal Academic and Chief Executive Officer of the College and shall, in the absence of the Chairman of the Council, confer Diplomas,

certificates and other academic titles of the College; and shall coordinate and supervise the activities of all other Principal Officers, Deans/ Directors, the Heads of Departments, and other Officers of the College.

(2) The Provost shall:

(a) have a minimum of Masters Degree and be a specialist in Public Health or other related fields (PHD is an added advantage).

(b) possess relevant Health related discipline with at least 15 years cognate experience in teaching, research and Higher Institution Administration.

(3) The person to be appointed as Provost must not be below the rank of a Chief Lecturer in a College/Polytechnic or an Associate Professor in a University.

(4) The vacant position of the Provost shall be advertised in National Newspapers and shall be made open to both internal and external candidates.

(5) The person to be appointed shall have not less than 10 publications in health related Journals

(6) To be appointed as the College Provost, a candidate must be of high repute, respected, competent, of proven integrity and must be apolitical.

(7) The tenure of the College Provost shall be for a non-renewable single term of five (5) years

The Deputy Provost.

17. (1) There shall be a Deputy Provost who shall assist the Provost in the discharge of his functions as prescribed by this Law and shall subject to this Law, in the absence of the Provost exercise and perform the functions of the Provost; or if the Provost should be incapacitated, the duties as the Council may delegate to him.

(2) The post of the Deputy Provost shall be by election of the Academic Board of the College and shall be for a period of two (2) years and only renewable once.

- (3) The person to be eligible for the position of the Deputy Provost shall not be below the rank of a Chief Lecturer.
- (4) The person to be elected as the Deputy Provost must have cognate academic and administrative experience preferably as former Dean/Director/Head of Department.

The Registrar.

18. (1) There shall be a Registrar who shall be the Chief Administrative Officer of the College and shall directly be responsible to the Provost in all his functions, except as otherwise directed by the Council, in a particular matter.
- (2) The Registrar shall:
 - (a) hold office for a non-renewable single term of five (5) years.
 - (b) be a seasoned Higher Institution Administrator with not less than five years cognate experience as a Deputy Registrar of a Higher Institution of learning or its equivalent .
 - (c) have a Bachelor's Degree in Humanities, Social Sciences or Law and must be a member of relevant and recognized professional body. Masters Degree is an added advantage.
 - (d) be appointed by the Governing Council based on merit, high professional competence and integrity .
 - (e) render all necessary secretariat services in respect of meetings and advise on compliance with the applicable rules and regulations of the College.
 - (f) carry out such administrative and other secretarial duties as may be directed by the Council.
- (3) The vacant position of the Registrar shall be advertised in the National Newspapers and be made opened to both internal and external candidates.

The Bursar.

19. (1) There shall be a Bursar for the College who shall be appointed by the Governing Council based on merit, high professional competence and integrity.
- (2) The Bursar shall:
 - (a) hold office for a non-renewable single term of five (5) years;

- (b) be the Chief Financial Officer of the College and be responsible to the Provost for the day to day administration and control of the finances of the College.
 - (c) be a Professional Chartered Accountant registered with relevant professional bodies of either ICAN or ANAN and with a good University Degree or its equivalent in relevant fields and have a minimum of five years experience as a Deputy Bursar/ Chief Accountant of a Higher Institution or its equivalent.
- (3) The vacant position of the Bursar shall be advertised in National Newspaper and be made opened to both internal and external candidates.
 - (4) Be appointed by the Governing Council, based on merit, high professional competence and integrity.

The College Librarian.

- 20. (1) There shall be a Librarian for the College who shall be appointed by the Governing Council based on merit, high professional competence and integrity.
- (2) The College Librarian shall;
 - (a) be responsible to the Provost for the administration of the College library, the coordination of library services and teaching in the College;
 - (b) hold office for a five-year single term non-renewable;
 - (c) have a minimum of a university degree or its equivalent in library Science and Information or a degree in relevant discipline with MLS and must be registered with the Library Registration Council of Nigeria;
 - (d) be computer literate to service the e-library (PHD in relevant fields could be an added advantage).
 - (e) have worked for seven years in the library environment in a Tertiary Institution and must have risen to the level of a Chief Librarian.
- (3) The position of the College Librarian shall be advertised in the National Newspaper and be made open to internal and external candidates.

- (4) Be appointed by the Governing Council on merit and high professional competence and integrity.

Director of Works.

21. There shall be a Director of Works for the College who shall be either a professional Engineer (registered with COREN), Builder, Architect, Quantity Surveyor, Town Planner and must be registered with relevant professional bodies. He shall be responsible to the Provost for the maintenance of the College buildings and other physical facilities, minor works, maintenance of the College vehicles and supervisions of the College projects.

Director of Medical Services.

22. There shall be a Director of Medical Services for the College who shall be responsible to the Provost for the administration of the College clinic and co-ordination of the College Health Centre services and practical training.

Director of Academic Planning.

23. There shall be a Director of Academic Planning for the College who shall be responsible to the Provost for carrying out research into the internal organization and operational modalities of the College, collection and processing of data and statistics relating to the College, evaluating the College's developmental programs and projects. Annual updating, analysis and interpretation of data for the planning, preparation of the College budget and subsequent resource allocation within the ambit of the approved budget as well as all other activities that are incidental thereof.

Deans of Schools.

24. (1) There shall be a Dean for each School who shall be elected by members of the Academic Board of the affected School, while Dean, Student Affairs shall be appointed by the Provost.
- (2) The Dean shall;

- (a) hold office for two years from the date of his election and shall be eligible to be re-elected for one more term only.
 - (b) exercise general superintendence over the academic and administrative affairs of the School and shall be responsible to the Provost.
- (3) For a person to be eligible for elections as a Dean, he or she must be an experienced academic staff of not less than a rank of a Chief Lecturer.
- (4) Where there is no Chief lecturer, a senior academic staff of the School may be appointed in acting capacity for a non-renewable single term of two years.

Head of Department.

25. (1) There shall be an officer elected from among the Academic Staff designated as Head of Department for every department, who shall be responsible to the Provost through the Dean.
- (2) The Head of Department shall:
- (a) supervise and coordinate all the academic activities of the department;
 - (b) supervise the Lecturers in the performance of their duties;
 - (c) perform any other duty as may be directed by the Dean or Provost as the case may be.
- (3) The HOD shall hold office for two years from the date of his election and shall be eligible to be re-elected for one term only.

PART IV.

MISCELLANEOUS PROVISIONS.

Convocation.

26. There shall be Convocation of the College which shall be an assembly of the College convened for the purpose of conferring Diplomas, Certificates, Awards or other academic titles and distinctions of the College.

General Funds of the College.

27. (1) There shall be a general fund of the College which shall consist of the following:
- (a) grant in-aid, being the statutory allocation from the State Government, otherwise called subvention.
 - (b) fees;
 - (c) gifts, legacies, endowments and donations;
 - (d) incomes derive from investments; and
 - (e) all other incomes belonging to the College from whatsoever source derived.

Procurement Regulation.

28. The College shall adhere strictly to the Procurement Law of the College and the State, and also ensure due process is followed in the execution of contracts awarded in the College.

Bank Account.

29. All monies received on behalf of the College shall be paid into designated bank as may be approved by the Council from time to time in line with public service regulations.

Regulation Fund.

30. (1) The Provost shall have the power of approval of all funds for the day to day running of the College affairs as contained in the annual budget or other financial policies or resolutions of the Governing Council in accordance with such approved threshold.
- (2) It shall be the duty of the Bursar to release every approved fund for the implementation of the specified purpose.

Signatories to the College Account.

31. (1) The Signatories to the College bank Account shall be:
- (a) The Registrar } shall approve all College Bank Account(s) }

- (b) The Bursar and transactions and sign schedules of
- (c) The Provost payments.

Common Seal.

32. The common seal of the College shall be kept in the custody of the Registrar and shall not be used for any purpose except by the resolution of the Council.

Savings.

33. The Governor may, notwithstanding any provision of this Law take such measures as occasion may warrant in order to improve the efficiency or due administration of the College.

Power to make Regulations.

34. (1) The Council may make regulations:
- (a) Providing for anything required to be prescribed under this Law; and
 - (b) Generally for carrying out the principle and objectives of this Law;
- (2) Any instrument issued under subsection (i) of this section shall be under the signature of the Chairman of the Council or any other officer of the College as may be designated by him.

Interpretation.

35. In this law;
- “**College**” means Ekiti State College of Health Sciences and Technology, Ijero Ekiti;
- “**Members**” mean the members of the College of Health Sciences and Technology or the Governing Council;
- “**Academic Staff**” means Provost, lectures and such other persons in the employment of the College engaged in teaching or research therein;
- “**Convocation**” means an assembly of the College established by Section 26 of this law;

“Council” means the Governing Council of the College of Health Sciences and Technology, Ijero – Ekiti established by Section 5 of this Law;

“Academic Year” means such period not exceeding twelve consecutive months as the Council may from time to time so designate;

“Non-Academic” mean those persons in the employment of the College other than the academic staff, who hold administrative, professional or technical posts designated by the Council;

“Student” means a person who has been registered as a student of the College during a current academic year for Higher National Diploma, National Diploma, certificate or any other academic qualification as may be approved by the Council as qualifying a person for the status of a student;

“Principal Officers” means the Provost, Deputy Provost, Registrar, Bursar and the College Librarian;

“State” means Ekiti State of Nigeria;

“Governor” mean the Governor of Ekiti State of Nigeria.

Repeal.

36. The Ekiti State College of Health Sciences and Technology, Law No. 3 of 2010 is hereby repealed.

Citation.

37. This Bill may be cited as the Ekiti State College of Health Sciences and Technology Law, 2019.

SCHEDULES

SCHEDULE I

(Section 1)

1. LIST OF SCHOOLS

The College shall consist of the following Schools;

- (a) Environmental Health Studies
- (b) Community And Public Health
- (c) Medical Laboratory And Imaging Sciences (Diagnostic Sciences
- (d) Health Information Management And Biostatistics
- (e) Pharmacy, Dental And Ophthalmic Sciences (Therapeutics And Intervention Sciences)
- (f) Basic Medical Sciences And General Studies (Servicing Other Schools
- (g) Directorate of Entrepreneurship Development and Skill Acquisition.

2. COMMITTEE OF DEANS OF SCHOOLS, BOARD OF SCHOOLS AND DEPARTMENTAL BOARD.

- (1) There shall be a Committee of Deans of Schools, which shall consist of all Deans in the College.
 - (a) The Committee shall advice on such academic matters as may be referred to it by the Provost and Academic Board Committee; and
 - (b) The Committee shall regulate its own procedure.
- (2) There shall be established in each School of the College a body to be known as Board of School, which shall consist of;
 - (a) The Dean of the School
 - (b) The Head of Departments within such School
 - (c) All academic staff of the School
 - (d) The Provost and Deputy Provost shall be ex-officio members
 - (e) School Officers who shall serve as the Secretary

- (3) (a) The Board shall advise the College on and assist the Dean in the general superintendence of academic and administrative matters of the school.
- (b) Consider such matters as may from time to time be referred to it by the Board of the School.
- (4) There shall be established in each Department a Departmental Board which shall consist of;
- (a) The Head of Department and all academic staff;
- (b) The Departmental officers who shall serve as the secretary.
- (5) (a) The Board shall consider and approve for presentation to the Board of Schools and Academic Board the examination result of the department.
- (b) Advise Board of School on academic and other matters of the College.
- (c) Perform other functions as the Academic Board and Board of Schools may from time to time refer to it.
- (6) The Departmental Board shall be subject to the control and direction of the Academic Board through the School.

SCHEDULE II

DISCIPLINE.

1. DISCIPLINE OF STUDENTS.

- (1) Subject to the provisions of Section 13 (1) (c) of this Law, where it appears to the provost that any student of the College has been guilty of misconduct, the Provost may, without prejudice to any other disciplinary powers conferred on him by this Law or regulations made hereunder direct-
 - (a) that the student shall not during such period as may be specified in the direction, participate in such activities of the College, or make use of such facilities of the College, as he may specify; or
 - (b) that the activities of the student shall, during such period as may be specified in the directions, be restricted in such manner as may be so specified; or
 - (c) that the student be suspended for such period as may be specified in the directions; or
 - (d) that the student be expelled from the College.
- (2) Where there is temporarily no Provost or where the Provost refuses to apply any disciplinary measures, the Council, either directly or through some other staff, may apply such disciplinary actions as are specified in paragraph (1) of this Schedule to any student of the College who is guilty of misconduct.
- (3) Where a direction is given under paragraph (1) (c) or (d) of this Schedule in respect of any student, the student may, within a period of 21 days from the date of the letter communicating the decision to him, appeal from the direction to the Council; and where such an appeal is brought, the Council shall, after causing such inquiry to be made in the matter as the Council considers just, either confirm or set aside the direction or modify it in such manner as the Council may think fit.
- (4) The fact that an appeal from a direction is brought in pursuance of paragraph (3) of this Schedule shall not affect the operation of the direction while the appeal is pending.
- (5) The Provost may delegate his power under this Schedule to the Students' Disciplinary Committee.
- (6) Nothing in this Schedule shall be construed as preventing the restriction or termination of a student's activities at the College otherwise than on the ground of misconduct.

(7) In all cases under this Schedule, the decision of the Council shall be final.

2. REMOVAL AND DISCIPLINE OF ACADEMIC, ADMINISTRATIVE AND TECHNICAL STAFF.

(1) If it appears to the Council that there are reasons for believing that any person employed as a member of the academic, administrative or technical staff of the College, other than the Provost, should be removed from office on the ground of misconduct or inability to perform the functions of his office, the Council shall-

- (a) give notice of those reasons to the person in question;
- (b) afford him an opportunity of making representations in person on the matter to the Council; and
- (c) if he or any three members of the Council so request within the period of one month beginning with the date of the notice, make arrangements-

- (i) if he is an academic staff for the Academic Staff Disciplinary to investigate the matter and report to the Council; or
- (ii) for the Non- Academic Staff Disciplinary Committee to investigate the matter, where it relates to any other member of the staff of the College and to report on it to the Council; and
- (iii) for the person in question to be afforded an opportunity of appearing before and being heard by the investigating Committee with respect to the matter;

(d) if the Council, after considering the report of the Disciplinary Committee, is satisfied that the person in question should be removed as aforesaid, the Council may so remove him by an instrument in writing signed on the directions of the Council.

(2) The Provost may, in a case of misconduct by a member of the staff which in the opinion of the Provost is prejudicial to the interests of the College, suspend such member and any such suspension shall forthwith be reported to the Council.

(3) For good cause, any member of staff may be suspended from office or his appointment may be terminated by the Council, and for the purpose of this paragraph, "good cause" means-

- (a) any physical or mental incapacitation which the Council, after obtaining medical advice, considers to be such as to render the person concerned unfit for the discharge of the functions of his office; or
- (b) any physical or mental incapacity which the Council, after obtaining medical advice, considers to be such as to render the person concerned unfit to continue to hold his office; or
- (c) conduct of a scandalous or other disgraceful nature which the Council considers to be such as to render the person concerned unfit to continue to hold his office; or
- (d) conduct which the Council considers to be such as to constitute failure or inability of the person concerned to discharge the functions of his office or to comply with the terms and conditions of his service.

EKITI STATE COLLEGE OF HEALTH SCIENCES & TECHNOLOGY, ADIPLA, ZARIA